

CONSTITUTION & BYLAWS

ST. LOUIS SUBURBAN SCHOOL LIBRARIANS ASSOCIATION

ARTICLE I: NAME

This organization shall be known as the St. Louis Suburban School Librarians Association.

ARTICLE II: PURPOSE

The purpose of the organization shall be: (1) to foster the professional growth and development of school librarians and teacher-librarians; (2) to encourage the development of school library service in parochial, private and public schools through cooperative programs of work by librarians, school administrators, teachers and other persons responsible for and interested in this part of the school program; (3) to promote cooperation between school and public library service.

ARTICLE III: AFFILIATION

This Association shall be an affiliate of the Missouri Association of School Librarians.

ARTICLE IV: MEMBERS

The membership of this organization shall not be limited in number and shall be open to any individual interested in promoting the purposes of the Association upon payment of the prescribed dues to the St. Louis Suburban Librarians Association.

ARTICLE V: OFFICERS

Section I:

The officers of the Association shall be a president, a vice-president, a recording secretary, a membership secretary, and a treasurer.

These officers of the Association shall be elected from names presented by a nominating committee and/or from the floor at the spring meeting in each year. The officers shall be elected for a term of two years in the order that follows: president, recording secretary and treasurer in odd-numbered years and vice-president and membership secretary in even-numbered years. No member shall hold the same office more than twice in succession.

Section II:

It shall be the duty of the president to preside at all meetings and to appoint committee chairs as the need arises. The president shall also represent the organization as a member of the Board of Directors for the Missouri Association of School Librarians.

The vice-president shall take over the duties of the president if and when the latter is unable to assume his or her duties. In addition, the vice-president shall organize and plan regular meetings and programs with input from the Executive Council.

The recording secretary shall keep a record of all meetings of the Association. The secretary shall send copies of the minutes to the Executive Council in a timely fashion. The minutes of each general meeting shall be submitted for approval at the following general meeting. In the secretary's records shall be kept a copy of the constitution with all amendments to the constitution.

The membership secretary shall keep a record of paid members and notify all members of all regular and special meetings in the manner adopted by the Association.

The treasurer shall collect dues and other revenue; pay all authorized expenses and provide a record of all Association funds.

Section III:

If the President is unable to complete his or her term, the Vice President shall become President for the remainder of that term.

If any other officer is unable to fulfill his or her term, the office shall be filled by Presidential appointment, and the appointee will serve the remainder of the term.

ARTICLE VI: EXECUTIVE COUNCIL

Administrative affairs of the Association shall be vested in an Executive Council composed of the elected officers of the Association, appointed chairs of committees, and the immediate past president.

The meetings of the Executive Council shall be called by the president at a location and at such times as he or she may designate, or shall be called at the request of two members of the Executive Council. The Executive Council shall have the authority to fill all vacancies that shall occur, to approve committees appointed by the president, to establish the agenda for the regular and special meetings, and to authorize expenditures.

A simple majority of the total council members shall constitute a quorum.

ARTICLE VII: COMMITTEES

The president shall appoint all committees and be a member of such committees without the right to vote except in case of a tie. The chairpersons such committees should serve two years. The president shall appoint a nominating committee at least 60 days before the date of the spring meeting in each year.

ARTICLE VIII: MEETINGS

A minimum of two meetings shall be held each school year. Special meetings shall be called as deemed necessary by the Executive Council or at the request of a simple majority of those members present at any regular meeting.

ARTICLE IX: DUES

Membership dues shall be set annually by the Board and shall include membership during the current school year. The membership year shall be from July 1 to June 30.

ARTICLE X: AMENDMENTS

The constitution may be amended by a two-thirds vote of the members present at any regular meeting provided the proposed change was presented to the members 30 days prior to the regular meeting.

Proposed amendments to
The Constitution & Bylaws
Adopted May, 2002
Amended October, 2013